



# Exclusion Policy

Approval Requirements	Governors
Approval/Ratification Date	May 2023
Review date	May 2025
Signed – Headteacher	

## Park Way Primary School

### Exclusion Discipline Policy

This policy is an annexe to our Behaviour and Discipline Policy and should be read in conjunction with it.

The school has a policy of positive behaviour management which involves rewarding children for good behaviour and implementing sanctions when children behave in an unacceptable way. All members of the school community aim to encourage the children to develop high standards of behaviour and to establish a sense of respect, resilience, responsibility. The staff, parents and children share responsibility for behaviour and for ensuring that the school is a pleasant and productive learning environment for all.

Where the actions of a child would warrant a formal exclusion the school may seek to avoid this by issuing an internal exclusion. This means that the child would be supervised with their learning away from their class for a fixed period. In these cases the parents of the child are required to attend a Pastoral Support meeting to prevent their formal exclusion from school. Only one internal exclusion per seasonal term may be used. Should there be another serious breach of the school rules then a formal fixed term exclusion will be used and the Local authority will be notified accordingly.

In some cases a part time timetable may be appropriate to meet the needs of a child and to ensure the safe, smooth running of the school. This must be part of a planned provision agreed with parents on a temporary basis and must have the approval of the Headteacher.

We recognise the consequences of formal exclusion from school and seek to avoid this wherever possible. The school will use its' best endeavours, seeking advice from specialists and doing everything possible to prevent the permanent exclusion of a child. However, the school reserves the right to use formal fixed term and permanent exclusions in extreme circumstances. When this does happen staff and governors will follow DFE guidance and have due regard to Kent Exclusion Guidance.

In dealing with any exclusion the school has due regard for the Guidance on Exclusion published by KCC and the current DFE guidance.